



**Benjamin Strepka**  
Superintendent  
687 Front St.  
Chicopee, MA 01013  
(413) 594-3481

May 1, 2021

Dear Parent/Guardian,

The City of Chicopee and the Chicopee Parks and Recreation Department are excited to offer OPEE Summer Adventures. In order to offer a safe day program and meet the States Minimum Health and Safety Requirements we are required to screen all staff and children before they are permitted to enter the program location at Chicopee High School. Each staff member and child is required to self-screen at home and will also be screened upon arrival at OPEE.

Drop off at OPEE will now be structured as such:

- This year drop off for OPEE Summer Adventures will be conducted in the following manner. We ask when possible that the person dropping off your child to OPEE be the same person that is picking up your child.

This year's drop off for OPEE will begin at 8:15am, and end promptly at 8:45/9:00am. This summer we are required to screen all children at check in (parents should be screening their child at home each day). At check in the children will be screened by one of our staff. We ask that each parent and child have a mask on once the screening starts, children should keep the mask on from this point forward. After your vehicle is screened we will ask that you proceed to the turn-around and exit the school.

It is extremely important that parents contact the Chicopee Parks Department, 413-594-3481, if your child will be absent for the day.

We appreciate your cooperation with drop off as we work to adhere to the state guidelines regarding this day program.

The following page is a screening and monitoring document that parents/guardians should utilize daily for their child.

We sincerely appreciate your understanding as we keep all staff and children safe for the summer at OPEE while meeting the Department of Early Education and Care Minimum Health and Safety Requirements.

Sincerely,

Benjamin Strepka  
Superintendent

Dan Woodill  
OPEE Supervisor

## OPEE Summer Adventures - Screening and Monitoring of Children and Staff

CHILDS NAME \_\_\_\_\_ DATE \_\_\_\_\_

**\*\*Temperature of 100.0°F or above is considered a fever\*\***

- Parents/Guardians: Please verbally screen your child daily asking the following questions. If any of the below are yes, the child must not be allowed to come to OPEE.
  
- Today or in the past 24 hours, have you or any household members had any of the following symptoms?

1. Fever (temperature of 100.0°F or above), felt feverish, or had chills?	YES	NO
2. Have you given your child(ren) medicine to lower a fever?	YES	NO
3. Cough?	YES	NO
4. Sore throat?	YES	NO
5. Difficulty breathing?	YES	NO
6. Gastrointestinal symptoms (diarrhea, nausea, vomiting)?	YES	NO
7. Abdominal pain?	YES	NO
8. Unexplained Rash?	YES	NO
9. Fatigue?	YES	NO
10. Headache?	YES	NO
11. New loss of smell/taste?	YES	NO
12. New muscle aches?	YES	NO
13. Any other signs of illness?	YES	NO
  
- In the past 14 days, have you had close contact with a person known to be infected with the novel coronavirus (COVID-19)?<sup>1</sup>

YES	NO
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- Individuals who decline to complete the screening questionnaire or have temperature checked will not be permitted to enter the program space.
  
- Staff will actively monitor children throughout the day for symptoms of any kind, including fever, cough, shortness of breath, diarrhea, nausea, and vomiting, abdominal pain, and unexplained rash. Children who appear ill or are exhibiting signs of illness will be separated from the larger group and isolated until able to leave the facility.

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<sup>1</sup> Close contact is defined as being within 6 feet of an individual who has tested positive for COVID-19 for more than 10 minutes while that person was symptomatic, starting 48 hours before their symptoms began until their isolation period ends.